**Virgin Islands Economic Development Authority**

**Governing Board Meeting**

**Thursday, December 8, 2022**

**Meeting Summary**

During the Virgin Islands Economic Development Authority (“USVIEDA”) Governing Board Meeting on Thursday, December 8, 2022, the Governing Board heard from staff regarding three (3) matters in regular session and voted as follows:

**Regular Session**

**Action Item:**

1. **Review and Approval of 2023 Schedule of Board Meetings**

*The CEO presented the proposed 2023 Meeting Dates Calendar to the USVIEDA’s Governing Board. Discussion was held regarding the proposed dates.*

The Governing Board voted (5 – 0) to:

* Adopt 2023 Meeting Dates Calendar as amended.
1. **USVIEDA Travel Policy**

*The CEO and CFO presented a proposed Travel, Meals & Business Entertainment Policy and Expense Reimbursement Policy for the USVIEDA to the Governing Board. (USVIEDA has been using the GVI’s Travel Policy as its guidance since no formal policy was previously adopted in the past for the USVIEDA).*

The Governing Board voted (5 – 0) to:

* Approve the resolution which authorizes and adopts a Travel, Meals, and Business Entertainment Authorization and Expense Reimbursement Policy at USVIEDA.
1. **Lease of the Marcelli Complex at 1, 2A, 2B, 3 & 4 Hassel Harve, St. Thomas**

*The CEO presented a resolution to negotiate with and lease the Marcelli Complex on St. Thomas from the Government of the Virgin Island for the Agro & Food Technology Center.*

The Governing Board voted (5 – 0) to:

* Approve the resolution which authorizes the Chief Executive Officer or his designee to negotiate with and lease from the Government of the Virgin Islands the Marcelli Complex for the use of the future home of the Agro & Food Technology Center.