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www.USVIEDA.org

Music and Film Production Incentive/Subsidy Application

UNITED STATES VIRGIN ISLANDS ECONOMIC DEVELOPMENT AUTHORITY

STARS Music and Film

8000 Nisky Shopping Center, Suite 620
St. Thomas, VI 00802

INTRODUCTION

Instructions:

1. Applicant must submit an application to STARS@usvieda.org for each proposed project.
2. Pay non-refundable application Fee of Five Hundred Dollars (\$500.00).
3. Production must begin within 90 days of approval of this application.
4. Applicant attests that the final product does not and will not contain obscene content as defined under V.I. CODE ANN. tit. 14, § 1024 and will portray the U.S. Virgin Islands (“USVI”) in a positive light.
5. Applicant agrees to provide, at no charge, copies of promotion material, including at least one poster, one print or copy of the final product to the United States Virgin Islands Economic Development Authority (“USVIEDA”).
6. Applicant agrees to allow the USVIEDA access to the sets for photographing the production for promotional purposes under a collaborative effort and subject to reasonable controls or conditions.
7. Applicant agrees to provide production schedules, daily call sheets and crew lists to the USVIEDA.
8. Applicable on-air and/or screen and/or roll credits will be adequately given to the USVIEDA and other local agencies. Exact wording of such credit subject to collaboration and approval by all parties.
9. “Dollars” refer to the currency of the United States of America.



APPLICATION

Select One: **FILM** **MUSIC** **FILM & MUSIC**

1. Application Date: _____

2. Working Title of the Film, Video, Music Video, Music Recording, Game:

3. Applicant's Name and Address: _____

4. Production Company or Studio Address (if different from above):

5. Contact Information to include email, address, and phone numbers:

6. Website address: _____





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7. Executives: _____

8. Primary Contact Name and Title: _____

9. Organizational Structure:

_____ Corporation _____ Partnership _____ Limited Liability

_____ Individual Proprietorship _____ Subchapter S Corporation

_____ Other (explain) _____

10. State/country in which incorporated or registered: _____

11. Federal Tax ID Number of the entity and address: _____

12. Local resident agent and contact information: _____

(STARS Form 03/2017)





13. Intended local address (physical): _____

14. Local Mailing Address (if different from above): _____

15. List any Affiliate(s) and/or Affiliated Group(s) (name, address, EIN/TIN, percentage ownership) as defined in 29 V.I.C. § 751(a) and (e): _____

16. List prior project credits noting the production company, if applicable: (attach list, if necessary)

17. Marketing deliverables: Type of production (select one):

Television Commercial _____

Internet Commercial _____

Music Video _____

Feature Film _____

Television Series _____ (No. of episodes: _____)

Made for Television Movie _____





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Television Documentary _____

Feature Documentary _____

Docu-drama _____

Webisode _____

Music Recording _____

Game _____

Other: _____

Explain: _____

18. Request for confidentiality: Yes ___ No ___ Non-disclosure Agreement (“NDA”) attached? _____

19. Brief Description of the Project including activities of Affiliate(s)/Affiliated Group(s): (Attach a synopsis, storyboard or treatment) _____

20. Current Phase or Status of Project: _____

21. Total Number of Production Days in the U.S. Virgin Islands: _____

22. Total Overall Budget: \$ _____

23. Total USVI Budget: \$ _____ (attach a detailed budget specifically for the USVI)

24. Total number of visiting personnel: _____

25. Total number of local hires: _____

(STARS Form 03/2017)





26. Total Projected Expenditure in the Territory: \$ _____

Crew Total _____ % Virgin Islands Residents _____
 Talent Total _____ % Virgin Islands Residents _____
 Extras Total _____ % Virgin Islands Residents _____
 Interns Total _____ % Virgin Islands Residents _____
 Production Services Total _____ % Virgin Islands firms _____
 Total Lodging Expenditures: \$ _____
 Hotel Rooms: _____
 Room Nights _____
 F&B _____
 Event/conf room space _____

27. Will the project be produced entirely in the USVI? Yes ___ No ___ If no, what percentage will be in the USVI? _____

28. Is the production fully funded?* Yes ___ No ___ If no, what percentage is funded thus far? _____

*(This application may be deferred or denied if your project is not fully funded.)

29. Has distribution been arranged? Yes ___ No ___ If yes, please provide contact information:

Company: _____
 Name: _____
 Contact information: _____

30. Provide names and contact information for key production personnel below (as applicable):

Director: _____

Executive Producer: _____

Producer: _____

Screenwriter: _____





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Production Manager: _____

Director of Photography: _____

Location Manager: _____

Casting Director: _____

Music Director: _____

31. Describe any product placement/branding opportunities for the USVI and/or local products, whether in script/on screen/on-air/roll- credits/ promotion, etc., noting specifics:

32. Outline specifically the type of incentive(s) being requested for this project:

33. Is the Applicant or any member of its business owned, affiliated, or controlled, in whole or in part, by any company or person in default on any tax obligation to the U.S. Virgin Islands, or a loan made by the U.S. Virgin Islands or a loan guaranteed by the U.S. Virgin Islands? If yes, please explain.

34. Identify proposed chryon or credit language to be used in accordance with 29 V.I.C. § 747(w) which reads "Filmed in the U.S. Virgin Islands", "Partially Filmed in the U.S. Virgin Islands", or such other similar language as approved by the USVIEDA.

(STARS Form 03/2017)





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35. Applicant’s preferred method of notice from USVIEDA:

(Select One) EMAIL U.S. POSTAL SERVICE

COMPANY DOCUMENTS

Please include the following documents with the application:

- _____ *Application Fee made payable to the USVIEDA
- _____ *Business License
- _____ *Certificate of Good Standing/Existence (if applicable)
- _____ *Certificate of Incorporation and Articles of Organization

CERTIFICATION BY APPLICANT

Applicant is responsible for accuracy of all data and documentation included in this application. Applications are submitted to the STARS Music and Film Production program of the U.S. Virgin Islands Economic Development Authority. Once submitted, all applications shall become the property of the USVIEDA. USVIEDA shall vet each application and provide its recommendations. It is the Applicant’s responsibility to inform the USVIEDA of any changes to information provided in the application once it has been submitted and deemed complete by the USVIEDA. Any and all amendments must be made in writing.

By signing below, Applicant certifies that all information contained herein and exhibits attached hereto are true to the best of their knowledge and are submitted for the purpose of obtaining film and/or music production incentives or subsidies through the USVIEDA on behalf of the U.S. Virgin Islands.

Applicant

Title

Date

Phone No

In order to expedite the review process, please ensure the application covers all aforementioned information. Should you have any questions or require additional information, please contact the Director of Applications at STARS@usvieda.org and via telephone at 340.714.1700.

Thank you for your application for film and/or music production incentives or subsidies in the U.S. Virgin Islands.

(STARS Form 03/2017)





FOR USVIEDA USE ONLY

USVIEDA PROJECT NUMBER

TIME/DATE APPLICATION RECEIVED

APPLICATION FEE PAID/DATE

DATE DEEMED COMPLETE

DATE FORWARDED TO VIDOT

DATE RETURNED FROM VIDOT

DATE QUALIFIED BY USVIEDA

ESTIMATED ROI FOR USVI (RATIO)

FOR DEPARTMENT OF TOURISM ("DOT") USE ONLY

PROJECT NUMBER

DATE RECEIVED FROM USVIEDA

DATE QUALIFIED BY VIDOT

DATE RETURNED TO USVIEDA

ESTIMATED ROI FOR USVI (RATIO)

