

Requirements for Approval of Training Courses (e.g., CEC) (803-44)

All training courses for Pesticide Applicator certification and recertification must be pre-approved by the VI Department of Planning and Natural Resources (DPNR).

- The individual or organization conducting the course must have appropriate credentials to have the course approved. This includes academic credits in topics that the training will cover or at least 3 years of verifiable experience as a certified Commercial Applicator.
- An instructor with a previous enforcement record may be ineligible to conduct these courses.
- Fifty (50) minutes of instruction is required to each one (1) Continuing Education Credit (CEC) for recertification
- Seven CECs covering core and category competency standards are required for recertification

Obtaining Approval for Courses

- Submit detailed content in fillable application for each course and send to the DPNR for approval.
- Submit instructor bios, a detailed course outline, and the number of hours of instruction for each course.
- Course Providers must verify each attendee's identity with a valid government-issued ID and applicator certification card
- The DPNR must be provided the name and certification card number of each attendee who successfully completed the course.
- Each attendee who successfully completed the course must be given a completion certificate with the name of the course, date of completion, and the instructor's name.

The DPNR will routinely monitor classes to identify any issues.