



REQUEST FOR PROPOSAL

ENTERPRISE ZONE COMMISSION MASTER CONTRACTOR RFP No. 2026-02-EZC

Issue Date:

January 5, 2026

Submission Deadline:

January 28, 2026

Contact Person:

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REQUEST FOR PROPOSAL

DATE: January 5, 2026

A. AGENCY DESCRIPTION

The Virgin Islands Economic Development Authority (“USVIEDA”) is a semi-autonomous government instrumentality responsible for the promotion and enhancement of economic development in the U.S. Virgin Islands. USVIEDA has four major components:

- Enterprise Zone Commission
- Virgin Islands Economic Development Commission
- The Economic Development Bank for the United States Virgin Islands (formerly the Government Development Bank for the United States Virgin Islands), which includes the Small Business Development Agency
- Virgin Islands Economic Development Park Corporation (formerly the Industrial Park Development Corporation)

The Enterprise Zone Commission (“EZC”), created in September 1999 pursuant to Act No. 6294, assists local communities, their residents, and the private sector in creating the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed Enterprise Zone areas and to provide jobs for the residents of such areas.¹ In achieving this objective, the territory seeks to provide appropriate investments, tax benefits, and regulatory relief of sufficient importance to encourage the business community to commit its financial participation. EZC tax incentives encourage private investment by removing unnecessary regulatory barriers to economic growth.

B. STATEMENT OF PURPOSE

Part of the EZC mission is to revitalize once vibrant communities, as designated by the Governor of the Virgin Islands, that are now considered distressed. EZC is now seeking the services of a qualified Master Contractor to serve as an independent contractor for EZC. In accordance with the Virgin Islands Economic Development Authority Procurement Policy effective May 15, 2019, as amended on February 24, 2022 (“Procurement Policy”), at Section 1.18 (Competitive Negotiation),² the Enterprise Zone Commission issues this **Request for Proposal 2026-02-EZC** (“RFP”) to qualified professional contractor firms or individuals for services.

¹ “Enterprise Zone” means the total area within the Territory that has been declared an enterprise zone as designated by law or pursuant to a proclamation or executive order issued by the Governor. See 29 V.I.C. § 1003(1) and (11).

² Regarding the acquisition of professional services using competitive negotiations, the Procurement Policy states in relevant part that, “[p]roposals shall be sought from reputable individuals or firms by direct request or by giving public notice of the Invitation to Bid or Request for Proposal . . . [and at] least three (3) proposals should be sought as the basis for making a selection.” Procurement Policy, § 1.18(B) and (C).

C. SCOPE OF WORK

The Virgin Islands Economic Development Authority by and through the Enterprise Zone Commission is seeking a Qualified master contractor to manage and implement rejuvenation projects in the Enterprise Zones on St. Thomas/St. John and St. Croix.

D. MINIMUM ELIGIBILITY

Qualified, licensed contractors individuals or firms authorized to do business within the United States and its territories may submit bids under this RFP ("Respondent"). Respondent must have no legal impediments to contract with USVIEDA, the United States, or the Government of the Virgin Islands of the United States to offer the professional services herein indicated. USVIEDA may disqualify a respondent for lack of disclosure or misleading information in this regard.

E. MINIMUM QUALIFICATION(S)/PREFERRED QUALIFICATIONS

In order for proposal to be considered, they must include the following attachments:

1. Business Licenses (corporate & professional)
2. Organizational Documents of your business entity (Articles of Incorporation; by-laws; existence; partnership; trade name registration)
3. Current V.I. Certificate of Good Standing (if applicable)
4. Current Liability Insurance in the amount \$500,000. (Government named as additional insured)
5. List of prior related experience
6. References with contact information
7. Cost for each line item for the scope of work
8. Timeline of performance for each building to be completed

F. CONTENTS OF PROPOSAL

An individual or entity responding ("Respondent") to this Request for Proposal ("RFP") must submit the following information with the proposal:

1. Name of individual of firm, physical and email addresses, website (if available), fax (if available), and phone;
2. Name/address of Respondent's principals;
3. Corporate Resolution. If Respondent is a corporation, partnership or other business entity, a current corporate resolution identifying the person(s) authorized to bind the company (e.g., Articles of Incorporation, Articles of Organization, or equivalent. If Respondent is an individual, a copy of the current Certificate of Trade Name Registration is required;
4. Copy of Certificate of Good Standing or Certificate of Existence or equivalent, if applicable;
5. Copy of Valid Business License;
6. Signed Taxpayer Identification Form (W-9);
7. Number of years performing the essential functions set forth Section C above under Respondent's current name;

8. References. List not less than three (3) client references for whom services similar to this RFP are currently, or have previously been provided. Include for each client:
 - a. Name;
 - b. Physical address;
 - c. Appropriate gross cost of engagement;
 - d. Date services started and completed (if applicable);
 - e. Scope of work;
 - f. Authorized representative: Email address and phone number of person available as a reference;
9. All proposals must include the name, title and resume or curriculum vitae of each individual who will be performing the essential services set forth in Section C (Proposed Scope of Work) above, should the contract be awarded;
10. Cost of Services. Provide details on the cost proposal for the services, including but not limited to the fee structure, (e.g., hourly, bi-weekly or monthly) and how the cost is calculated;
11. Statement of Qualifications ("Statement"). All services shall be performed by qualified personnel. The Statement should clearly and accurately demonstrate specialized knowledge and experience that satisfies the requirements specified in this RFP. Include applicable certifications and training required to perform services. The Statement document, or any modification, must bear the original signature and title of Respondent's authorized representative;
12. Conflict of Interest. Complete Addendum A. Respondent shall disclose current or past business relationships or any potential conflict(s) of interest with EZC beneficiaries;
13. Litigation History. Submit a list of any court/arbitral awards against Respondent in the last five (5) years. Indicate whether there are any current unresolved matters against Respondent related to professional conduct in the U.S. Virgin Islands or elsewhere; and
14. Additional Information. Provide any additional information which may be useful to EZC in evaluating Respondent's qualifications.

ALL COSTS INCURRED IN THE PREPARATION AND PRESENTATION OF A PROPOSAL IS RESPONDENT'S SOLE RESPONSIBILITY; NO PRE-PROPOSAL COSTS WILL BE REIMBURSED TO ANY RESPONDENT. ALL DOCUMENTATION SUBMITTED WITH THE PROPOSAL WILL BECOME THE PROPERTY OF EZC.

FAILURE TO PROVIDE ALL INFORMATION DELINEATED ABOVE MAY RESULT IN A PROPOSAL BEING DECLARED NON-RESPONSIVE. ANY EXCEPTIONS TO THE REQUIREMENTS SET FORTH HEREIN MUST BE CLEARLY NOTED IN WRITING AND INCLUDED AS PART OF THE PROPOSAL. EZC RESERVES THE RIGHT TO WAIVE MINOR DEVIATIONS FROM THE REQUIREMENTS OF THIS RFP. MINOR DEVIATIONS ARE GENERALLY A MATTER OF FORM AND NOT OF SUBSTANCE, OR THEY PERTAIN TO IMMATERIAL OR INCONSEQUENTIAL DEFECTS OR VARIATIONS FROM THE EXACT REQUIREMENT OF THE RFP.

RESPONDENTS ARE REQUIRED TO READ THE ENTIRE SOLICITATION, INCLUDING ANY REFERENCED DOCUMENTS; ASSURE THAT THEY CAN AND ARE WILLING TO COMPLY; AND TO INCORPORATE ALL ASSOCIATED COSTS IN THEIR PROPOSAL.

G. RFP SCHEDULE

Request for Proposals (RFP) issued	January 5, 2026
Deadline for Submission of Questions	January 21, 2026
Questions and Answers Posted on USVIEDA website	January 23, 2026
Deadline for Email Submission of Proposal	January 28, 2026

H. SUBMISSION OF PROPOSAL

All interested parties must submit their bid proposals **via email** to the USVIEDA Office. Proposals submitted using other methods **WILL NOT** be accepted and/or considered. **Proposals must be signed by a duly authorized representative of Respondent.**

Email Subject Line: CONFIDENTIAL PROPOSAL – RFP 2026-02-EZC

THE EMAIL WITH THE PDF PROPOSAL FILE ATTACHED MUST BE RECEIVED BY THE ENTERPRISE ZONE COMMISSION AT THE FOLLOWING EMAIL ADDRESS NO LATER THAN 5:00 P.M. (ATLANTIC STANDARD TIME) ON WEDNESDAY, JANUARY 28, 2026:

ezc@usvieda.org

- One (1) PDF proposal must be attached to the email.
- Each Respondent will receive an email confirmation acknowledging receipt of the proposal.
- The following **WILL NOT** be accepted and/or considered:
 - Late proposals; and/or
 - Proposals submitted by any means other than described above.

I. REQUEST FOR CLARIFICATION

Respondents may ask questions about the RFP and the nature of the services being solicited in accordance with the procedure for the submission of such questions specified in this RFP. All requests for clarification must be submitted to the Enterprise Zone Commission by email no later than **5:00 p.m. Atlantic Standard Time (AST) on Wednesday, January 21, 2026.**

ezc@usvieda.org

Email Subject Line: Request for Clarification – RFP 2026-02-EZC

Only written responses will be binding upon EZC. Respondents are required to check the USVIEDA website at www.usvieda.org/about-usvieda/RFP for updated information and Addenda through **Friday, January 23, 2026**.

All communications relating to this RFP must be directed only to the **Enterprise Zone Commission** via email to ezc@usvieda.org. **Respondents shall not contact any USVIEDA Board member or staff with questions or inquiries, except as set forth above. Unauthorized contact with any Board member or staff, other than the individual above, may be cause for rejection of a proposal.**

J. RESERVATION OF RIGHTS

USVIEDA reserves and holds at its discretion the following rights and options:

- a. Issue addenda to the RFP, including extending or otherwise revising the timeline for submittals;
- b. Withdraw the RFP;
- c. Request clarification and/or additional information from Respondent at any point in the procurement process;
- d. Execute a contract on the sole basis of the original proposal or any additions to proposal submissions;
- e. Accept or reject all or any part of any proposal as may be deemed to be in the best interest of USVIEDA;
- f. A Respondent's failure to provide any additional information requested by EZC prior to a contractor selection may result in rejection of the proposal. EZC may reject any proposal from any person, firm, or corporation in arrears or in default to USVIEDA (and its subsidiary entities) on any contract, debt, or other obligation; and
- g. Reissue or modify the RFP.

K. CONFLICT OF INTEREST

Respondent must certify that it has familiarized itself with the provisions of title 3, chapter 37 of the Virgin Islands Code pertaining to conflicts of interest and has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its obligations, if awarded a contract under this RFP. A Respondent must certify that no officer, agent, or employee of the Government of the U.S. Virgin Islands or any of its departments, agencies, boards, commissions or authorities has a pecuniary interest in the proposal; that the proposal is made in good faith without fraud, collusion or connection of any kind with any other Respondent for the same Request for Proposals; and Respondent is competing solely on its own behalf without connection with or obligation to any undisclosed person or firm. See Addendum A: Conflict of Interest Form.

Respondent must also describe any contractual or other business relationship with the Government of the U.S. Virgin Islands or any of its departments, agencies, boards, instrumentalities, commissions or authorities, including the value of the contract or business relationship, entered into during the last five (5) calendar years.

L. DISQUALIFICATION OF RESPONDENT

Any one or more of the following causes may be considered for the disqualification of a Respondent and the rejection of the proposal:

- a) Evidence of collusion among Respondents;
- b) Lack of competency as revealed by the proposal;
- c) Lack of responsibility as shown by past work;
- d) Incomplete work under other contracts which, in the judgment of the Evaluation Committee, might hinder or prevent the prompt completion of additional work, if needed.

M. LICENSE REQUIREMENT

A contract will not be executed with any firm or individual doing business in the U.S. Virgin Islands until evidence is submitted that said firm or individual is duly registered and licensed to conduct business in the U.S. Virgin Islands. Bidders must submit proof of licensure.

N. INSURANCE REQUIREMENTS

1. **PUBLIC & COMPREHENSIVE GENERAL LIABILITY:** The successful Bidder shall be required to obtain and have in full force and effect during full the term of engagement, a policy of public liability and general liability insurance including but not limited to death, bodily injury, property damage and broad form general liability coverage in which the limits shall be no less than One Hundred Thousand Dollars (\$100,000.00) combined single limit per occurrence and a general aggregate of Two Hundred Thousand Dollars (\$200,000.00). All insurance shall be endorsed to USVIEDA as an additional insured. The successful Bidder must provide proof of the requisite insurance prior to execution of a contract.
2. **PROFESSIONAL LIABILITY:** The successful Bidder shall be required to supply proof of professional liability insurance for the services to be performed, with policy limits of no less than Two Hundred Thousand Dollars (\$200,000.00). All insurance shall be endorsed to USVIEDA as an additional insured. Proof of professional liability coverage must be provided prior to execution of a contract.
3. **WORKERS' COMPENSATION:** Prior to execution of a contract, the successful Bidder must submit proof that the firm and its agents performing services under the contract are covered by Workers' Compensation insurance. Any subcontractors performing services to the successful Bidder under this RFP shall also provide Workers' Compensation Insurance covering such subcontractor's employees.

O. RFP MODIFICATIONS

Clarifications, modifications, or amendments may be made to the RFP at any time prior to the proposal submission deadline at the discretion of EZC. It is Respondent's responsibility to periodically check the USVIEDA website until the posted proposal submission deadline to obtain any issued addenda.

P. MODIFICATION OR WITHDRAWAL OF PROPOSAL

Proposals may be modified or withdrawn by Respondents by written notice submitted prior to the deadline for receipt of proposals. Respondents must correct mistakes in their bids by submitting a timely modification or withdrawing and resubmitting bids. Late modifications or withdrawals will not be considered.

Q. FEDERAL REQUIREMENTS

If the project is financially supported, in whole or in part, by federal funds, Respondent to this RFP shall not be debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or local programs in the Territory or any Federal department or agency.

The successful Respondent and its sub-contractors shall be subject to all applicable laws and regulations of federal funds including but not limited to public and competitive bidding, prevailing wage, affirmative action, civil rights, lead-based paint regulations (if applicable), relocation, and accessibility requirements. See ADDENDUM B: Debarment, Suspension, Ineligibility, & Voluntary Exclusion Certification Form.

It is the responsibility of Respondent to ensure that its employees, joint venture members,³ subcontractors, service providers, suppliers and/or their employees meet the eligibility requirements as established herein.

R. NON-DISCRIMINATION

EZC will not contract with any person or firm that discriminates against employees or applicants for employment because of any factor not related to job performance. Respondent must comply with all local and federal laws and policies that prohibit discrimination in employment contracts. Respondent must include in its subcontracts provisions that prohibit subcontractors from discriminating in their employment practices.

S. SUBCONTRACTORS

The successful Respondent must identify all subcontractor(s) regardless of the dollar amount or percentage and the services they will provide. The successful Respondent is responsible for all payments and liabilities of all subcontractor(s). EZC reserves the right to approve or reject, in writing, any proposed subcontractor. If EZC rejects any proposed subcontractor in writing, the successful Respondent shall be responsible to assume the proposed subcontractor's responsibilities. The successful Respondent may propose another subcontractor if it does not jeopardize the effectiveness or efficiency of the contract. Nothing contained in the RFP or in

³ If Respondent is a group of legal entities that will form or have formed a Joint Venture (JV) for the proposal, they shall confirm in their proposal that: (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, jointly and severally, which shall be evidenced by a duly notarized agreement among the legal entities, and submitted with the proposal; and (ii) if awarded a contract, the contract shall be entered into, by and between USVIEDA and the designated lead entity, which shall act for and on behalf of all member entities comprising the JV. After the Deadline for Email Submission of Proposal, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of USVIEDA. The lead entity and the member entities of the JV may only submit **one proposal**.

the contract shall create or be construed as creating any contractual relationship between subcontractor and EZC.

T. EVALUATION PROCEDURES

All responsive proposals received by the stated deadline will be reviewed and evaluated. During the evaluation process, EZC may, in its sole discretion, request additional information or clarifications from Respondents. The EZC evaluation committee will select the finalist they determine, in their sole discretion, to be fully qualified and best suited among those submitting proposals. The evaluation committee may also choose no candidate and begin a new search.

EZC will review the qualifications based on the selection criteria and 100-point scale as follows:

CRITERIA		MAXIMUM SCORE
1	Licensure (e.g., Professional 5/Corporate 5, or Professional 0/Corporate 10)	10
2	Proposed work plan to include overall quality of the proposal and adherence to bid format requirements	40
3	Ability, capacity, and skill of the Bidder's key personnel to perform the contract or provide the services required	10
4	Demonstrated experience of the Bidder to accomplish the scope of work efficiently, professionally, effectively and in a timely manner, as verified by references	20
5	Pricing in the appropriate units for the following: installation of a window, door, shutters, lap board, shingles and spouting, scaffolding, rebar repair, scraping, wall prep, painting, and patching of roof of a building within the zones.	20
TOTAL		100

During the evaluation process, Respondents may be requested to make oral presentations. Such presentations will provide Respondents with an opportunity to answer any questions the evaluation committee may have regarding the proposal.

EZC reserves the right to retain all proposals submitted and use any idea in the proposal regardless of whether that proposal is selected.

It is anticipated that the evaluation of proposals and the selection of a contractor will be completed within one (1) month following the proposal deadline.

U. PROTESTS

(a) Any aggrieved respondent who may be aggrieved in connection with the method of source selection, solicitation or award of a contract, and who wishes to pursue a protest shall file a written protest via email to **Kelly Thompson Webbe, Chief Financial Officer ("CFO") at kwebbe@usvieda.org**. The protest shall be submitted within five (5) days after such

aggrieved person/entity knew or should have known of the facts giving rise to the protest.

(b) The CFO shall have the authority to settle and resolve protests pursuant to the Amended⁴ USVIEDA Procurement Policy § 1.7(A)(3).

(c) If the protest is not resolved by mutual agreement, the CFO shall issue a decision in writing within 10 business days of receipt of the protest. If no written decision has been issued by the CFO at the expiration of the 10-day period, such shall be considered an adverse decision.

(d) Upon the issuance of an adverse decision by the CFO, or upon the expiration of the 10-day period after filing of the complaint, the aggrieved Respondent may file an action in the Superior Court of the Virgin Islands for appropriate relief within 10 days of such adverse decision or expiration of time


V. CONTRACT AWARD

The individual or firm selected under this RFP will be expected to enter into a two-year contract with EZC, which includes general provisions and a specific scope of work. The contract is expected to commence on or before March 2026. EZC reserves the option of extending the contract on a year-to-year basis. The term of the initial contract and any extensions or amendments thereto shall not exceed an aggregate of four (4) years.

W. LICENSE REQUIREMENT

A contract will not be executed with any firm or individual doing business in the U.S. Virgin Islands to perform services with EZC until evidence is submitted that said firm or individual is duly registered and licensed to conduct business in the U.S. Virgin Islands.

Approved for Release:

DocuSigned by:

 B0737533E53A425
 Wayne L. Biggs, Jr.
 Chief Executive Officer

01/05/2026

Date

ADDENDUM A CONFLICT OF INTEREST FORM

By signing this form, the Respondent certifies that it has familiarized itself with the provisions of Title 3, Chapter 37 of the Virgin Islands Code pertaining to conflicts of interest. Respondent further certifies that to the best of its knowledge and belief, there are no relevant facts or circumstances that could give rise to an organizational or personal conflict of interest, for the organization or any of its staff, and that Respondent, its subcontractor, employee, or consultant has disclosed all such relevant information, if such a conflict of interest appears to exist to a reasonable person with knowledge of the relevant facts, or if such a person would question the impartiality of the Respondent, its subcontractor, employee, or consultant.

Conflicts may arise in but not limited to the following situations:

- (a) **Unequal access to information.** Respondent, its subcontractor, employee, or consultant has access to non-public information through its performance on a government contract for services in the U.S. Virgin Islands.
- (b) **Biased ground rules.** Respondent, its subcontractor, employee, or consultant has worked in one government contract or program on the basic structure or ground rules of another government contract for services in the U.S. Virgin Islands.
- (c) **Impaired objectivity.** Respondent, its subcontractor, employee, or consultant, or member of their immediate family (spouse, parent, or child) has financial or other interests that would impair, or give the appearance of impaired judgment in the evaluation of government programs, in offering advice or recommendations to the government, or in providing technical assistance or other services to recipients of Virgin Islands government funds as part of its contractual responsibility.
 - 1) Respondent must provide the disclosure described above on any actual or potential conflict of interest (or apparent conflict of interest) regardless of their opinion that such a conflict or potential conflict (or apparent conflict of interest) would not its/his/her objectivity.
 - 2) In a case in which an actual or potential conflict (or apparent conflict of interest) is disclosed, USVIEDA shall take appropriate actions to eliminate or address the actual or potential conflict, including but not limited to mitigating or neutralizing the conflict, when appropriate, through such means as ensuring a balance of views, disclosure with the appropriate disclaimers, or by restricting or modifying the work to be performed to avoid or reduce the conflict. In this clause, the term “potential conflict” means reasonably foreseeable conflict of interest.
 - 3) Respondent, its subcontractor, employee, or consultant agrees that if “impaired objectivity”, or an actual or potential conflict of interest (or apparent conflict of interest) is discovered after the award is made, it will make a full disclosure, in writing, to **NADINE MARCHENA KEAN, Managing Director, Enterprise Zone**. This disclosure shall include a description of actions the Respondent has taken or proposes to take to avoid, mitigate, or neutralize the actual or potential conflict (or apparent conflict of interest).

Respondent, _____, hereby certifies that, to the best of its/his/her knowledge and belief, there are no present or currently planned interests (financial, contractual, organizational, or otherwise) relating to the work to be performed under the contract or service orders resulting from **RFP No. 2026-02-EZC** that would create any actual or potential conflict of interest (or apparent conflict of interest, including conflicts of interest for immediate family members: spouses, parents, children) that would impinge on its ability to render impartial, technically sound, and objective assistance or advice or result in it being given an unfair competitive advantage. In this clause, the term “potential conflict” means reasonably foreseeable conflict of interest. Respondent further certifies that it has and will continue to exercise due diligence in identifying, removing, and mitigating, to the USVIEDA’s satisfaction, such conflict of interest (or apparent conflict of interest).

Respondent further certifies that its/his/her bid and resulting contract under **RFP No. 2026-02-EZC** is entered into with USVIEDA in good faith, without fraud, collusion or connection of any kind.

Authorized Representative:

Signature

Date

Print Name

Title

ADDENDUM B (Page 1 of 2)
VIRGIN ISLANDS ECONOMIC DEVELOPMENT AUTHORITY
DEBARMENT, SUSPENSION, INELIGIBILITY, & VOLUNTARY EXCLUSION CERTIFICATION FORM

INSTRUCTIONS

The following instructions apply to the Debarment, Suspension, Ineligibility, & Voluntary Exclusion Certification Form:

1. The inability of a Respondent to provide the certification will not necessarily result in denial of participation in this RFP and resulting agreement. Respondent shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with USVIEDA's determination whether to enter into an agreement with a successful respondent. However, Respondent's failure to furnish a certification or an explanation shall disqualify such person from participation in this RFP.
2. If it is later determined that Respondent knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, USVIEDA may terminate the agreement for cause or default.
3. Respondent shall provide immediate written notice to USVIEDA if at any time the Respondent learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. Respondent agrees by submitting a bid that it shall not knowingly enter into any subcontracts with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in the agreement, unless authorized in writing by USVIEDA and the applicable federal grant agency, and in addition to other remedies available to the Federal Government, USVIEDA may terminate the agreement with the successful respondent for cause or default.
5. Respondent further agrees by submitting a bid that it will include the "Debarment, Suspension, Ineligibility and Voluntary Exclusion Certification Form" in ADDENDUM B, without modification, in all subcontracts and in all solicitations for subcontractors.

Remainder of page intentionally left blank.
Debarment, Suspension, Ineligibility, & Voluntary Exclusion Certification Form on following page.

ADDENDUM B (Page 2 of 2)

**VIRGIN ISLANDS ECONOMIC DEVELOPMENT AUTHORITY
DEBARMENT, SUSPENSION, INELIGIBILITY, & VOLUNTARY EXCLUSION CERTIFICATION FORM**

Respondent certifies that neither Respondent firm nor any owner, partner, director, officer, or principal of Respondent, nor any person in a position with management responsibility or responsibility for the administration of federal funds:

- (a) Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency;
- (b) Has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: (1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); (2) violation of federal, state, or local antitrust statutes; or (3) commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) above; or
- (d) Has within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.

Respondent is actively registered with SAMS (Service for Award Management) and has been assigned Unique Entity ID No. _____.

Respondent further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Signature (Authorized Representative) Print Name & Title Date

ACKNOWLEDGMENT

STATE/TERRITORY OF _____)
COUNTY/DISTRICT OF _____) ss:

Before me personally appeared _____ on behalf of _____, known to me, or satisfactorily proven to be the individual who executed the foregoing instrument for the purposes therein contained on behalf of said entity.

WITNESS my hand on this ____ day of _____ 2026.

Notary Public
Commission expires: